

## **MusicTherapyTime Studio Policy**

Erin Seibert

### **My Responsibilities**

As the teacher, my responsibilities include creating a safe, supportive, and structured environment for all students and their families. I will teach lessons in a classical style with a focus on music theory and a rhythmic foundation. I will encourage students to begin the road to mastering piano techniques in a way that best fits their need. Although the focus will be in classical style, other genres and styles of music will be used to help motivate students to continue practicing and enjoying the music they learn to create.

### **What to Expect**

Students and their families can expect lessons to start punctually and to be very structured. Each student will be given a clearly defined “homework” plan each week. This homework may consist of practicing rhythm exercises, theory workbook homework, technique exercises, current repertoire, and more. I will also work with students on flashcards and other teaching aspects during each lesson. Families are welcome to watch/listen to the lesson but are not required.

### **Student & Family Responsibilities**

Students and their families are expected to arrive early or on time to each lesson. Students are expected to come to the lesson prepared with their homework completed. If families are present during the lesson, they are expected to be respectful of the lesson and to allow me to work with their student for the full lesson time.

If something is happening outside of piano lessons that may be affecting your student, please let me know. A quick heads up as to what is happening in your student's life can help make the difference between a difficult lesson and a great one. (Ex. Did Sarah just find out she didn't get the part in the play she wanted? Is James' best friend moving away?) Having more knowledge allows me to best meet the needs of each student.

### **“Best Fit” First Lesson**

Each student will be given the opportunity to “try out” an initial piano lesson with me. This first lesson will be structured in the same way as any continued lessons and allows the student and family to determine if I am the piano teacher that is the best fit for the student and family. This first lesson is at no cost and without obligation to continue on.

### **Special Needs Lessons**

As a board certified music therapist, I am experienced and trained to work with individuals with different needs. If you believe your student needs modified structure due to their special needs, please let me know so we can create a plan that fits your student well.

### **Incentive Program**

Depending on their age, students may be motivated by simple incentive programs to complete homework and practice. These programs will be working towards “fame and glory” within the studio and occasionally towards gender-neutral, non-sugary, kid-friendly prizes.

## Tuition

Monthly Tuition will be paid at the first lesson of every month. Each half hour lesson will cost \$25.

## Cancelled or Missed Lessons Policy

- Any lessons that I have cancelled will be given a credit or made up.
- Lessons that the student and family have cancelled **must be made 24 hours in advance** and *preferably done during the previous week's lesson*. Lessons cancelled in less than 24 hours or completely missed will not be made up.

Try to choose a lesson time in which you feel confident. Please understand that the tuition you pay reserves an exclusive weekly time in my schedule for your student. Unlike other professions, I cannot resell that time, nor can I easily create extra teaching time in which to give lessons.

To help accommodate an occasional, unavoidable change in students' schedules, you can choose to be part of the email **Swap List**. (Please let me know if you do not want to be included in the list.) Most parents receive only a few requests a year from someone who'd like to switch lesson times. Please let me know if you have made a swap so I can plan accordingly. It's easiest to just cc me on the final email between two parents confirming that a switch will be happening.

## Photo and Video Release Form

I have a website and occasionally give presentations on music therapy and advocating for the use of music in healthcare. I may occasionally use photos and/or videos of students to help advertise and educate others. If you do not want your student's image to be used, please let me know. In general, students enjoy seeing their photo displayed and find it motivating and exciting to share with others what they are learning and how they are progressing. If captioned, the students are only identified by first name.

Check Yes  Or No

I understand and agree to the studio policies.

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Student Name(s)

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Parent Signature

Date